



## **Recording useful information** about your work experience

## Work experience contact

Contact name:

Telephone number:	
Email address:	
Address of where work experience will be held:	
Placement dates, start and	d finish times:
Other information	
Public transport details:	
Where to report to on your first day:	
Dress code:	
Lunch arrangements: is there a staff room – or somewhere to eat lunch nearby?	
What to bring with you:	
If asked why you are completing this work experience what would you say?	
	Continued overleaf →





Additional notes		

The RCGP have produced this activity sheet for pupils aged 16-17 who are taking part in work experience in a healthcare setting. These activities have been designed to be discussed in a group setting, to reflect and confirm understanding. Work experience can be in a primary or secondary care setting, it may perhaps be a voluntary opportunity in a care home or even relevant part-time work.